

**SANBORN REGIONAL SCHOOL BOARD  
MEETING MINUTES  
August 21, 2019**

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A regular meeting of the Sanborn Regional School Board was held on Wednesday, August 21, 2019. The meeting was called to order at 6:00 p.m. by Sanborn Regional School Board Chairperson, Peter Broderick. The following were recorded as present:

**SRSD SCHOOL BOARD MEMBERS:**

Peter Broderick, Chair  
Dr. Pamela Brown, Vice Chair  
Electra Alessio  
James Baker (via remote)  
Larry Heath  
Jamie Fitzpatrick  
Tammy Mahoney

Erin Gillespie –Student Council Representative

**ADMINISTRATORS:**

Thomas Ambrose, Superintendent (Excused)  
Matthew Angell, Business Administrator

1. **CALL TO ORDER** at 6:00 PM by Chair Broderick with the Pledge of Allegiance. Chair Broderick acknowledged Mr. Baker’s participation via a remote connection. Per RSA 91-A: 2, III, Mr. Baker explained that he is out-of state and identified his location as a private home in Chilmark, Massachusetts adding that no other people were present.
2. **ACTION ON MINUTES-** Review of Public Minutes of [6/12/19](#). **Chair Broderick asked for a Motion to approve the Public Minutes of 6-12-19. Motion made by Dr. Brown and seconded by Mr. Heath.**

**Vote: All in Favor with a Roll Call vote.**

3. **COMMUNICATIONS**

3.1 Distribution of Manifest Documents-Payroll Check Register # 4 in the amount of \$186, 671.57. Signatures were obtained by the Board and Administrators.

3.2 Nominations- Business Administrator Matthew Angell reviewed the 2019-2020 nominations recommended by Superintendent Ambrose as follows:

Bakie

Kimberly Santo	5 <sup>th</sup> Grade Math
Brandie Bolduc	1 <sup>st</sup> Grade-One-year position
Amber Lohnes	4 <sup>th</sup> Grade-One-year position

Memorial

Michele Parker	Library Media Specialist
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Middle

Scott Kramer	8 <sup>th</sup> Grade Math Teacher-One-year position
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Nicholas Chouinard	7 <sup>th</sup> Grade Science
Sharon Alessio	7 <sup>th</sup> Grade Math
Bonnie Block	Spanish

High

Maria Quimby	Special Education Teacher
Lesley Poirier	Physical Science Teacher

District

Maria Isaak	Music Teacher
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**Chair Broderick asked for a Motion to approve the nominations. The Motion was moved by Dr. Brown and seconded by Ms. Alessio. No discussion**

**Vote: All in Favor with a Roll Call vote.**

3.3 Resignations- Business Administrator Matthew Angell reviewed the 2019-2020 resignations presented for Superintendent Ambrose, with regret as follows:

District

Allison Edge	Elementary Band
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D.J. Bakie School

Lori Benincasa	Grade 1
Eric Larcomb	Physical/Health Education

Middle School

Bethany Jones  
Welch, Kevin  
Danell Keller

Grade 7 – Science  
Special Education Case Manager  
Grade 7 - Math

High School

Caitlin Golino

Biology Teacher

**Chair Broderick asked for a Motion to accept the resignations with regret. The Motion was moved by Mr. Heath and seconded by Ms. Mahoney. No discussion**

**Vote: All in Favor with a Roll Call vote.**

- 3.4 Superintendent's Report– Mr. Angell announced for Superintendent Ambrose that there would be a public hearing at the 9/4 meeting to address the Bakie Climbing Wall donation.

4. **COMMITTEE REPORTS**

- 4.1 Policy- Dr. Brown reported that Policy has not met since the last board meeting on June 12. The next meeting is Sept. 4th at 4:45pm in room 102 of the High School and everyone is invited. Policy revisions and legal updates from the New Hampshire School Board Association (NHSBA) will be discussed.
- 4.2 EISA-The Excellence in Student Achievement committee met on June 12. In attendance was myself, Ms. Alessio, Mr. Fitzpatrick, Dr. Haynes, Ms. Leavitt and Mr. Dawson. Ms. Leavitt had positive progress to report on the available Student Success data for the class of 2019. 84.97% met the criteria established last year, which represents a nearly 13 point, or 18% increase over last year. Most of the categories saw improvement, including Unweighted GPA at 57.24% (a 21% increase), NH scholars 64.71% (a 35% increase), Dual Enrollment credits earned 52.29% (a 73% increase), CTE or Industry Credentials 15.69% (a 19% increase), Career Pathway completion at 41.18% (a 115% increase) and Acceptance into a 2 or 4 year college, trade school, or apprenticeship at 89.54% (a 6% increase). AP test scores aren't released until July so that data was unavailable. Categories which saw declines were the SAT benchmark at 26.80%, (a -24% decrease) and ASVAB scores. The ASVAB has traditionally been taken by a small number students, who were interested in entering the military, but it's a

valuable tool for assessing aptitude so beginning this December it will be given to all juniors.

Mr. Dawson reported that the district will continue to offer AP classes next year, with some changes in course offerings. US History and Government will be offered in alternating years and AP Spanish has been replaced with Spanish for Professionals. AP Language had no students enroll in it, so won't be offered. There will be more resources and guidance offered to AP teachers, which has been received with enthusiasm.

The committee evaluated its progress toward the goals that we adopted for this school year. We're pleased to report that we were successful in achieving 3 of our goals, which were to:

1. Summarize academic data trends in the District Annual Report
2. Review the AP Program in order to make recommendations for the future
3. Investigate the possibility of offering an Associate's Degree Program

Meeting was adjourned by Ms. Mahoney at 5:40. The next meeting is September 18<sup>th</sup> at 5:45 in Room 102 at the high school.

4.3 Facilities-No report

4.4 Finance-No report

4.5 Public Relations-No report

4.6 Personnel- Dr. Brown reported that Personnel met on June 26 at 5 pm. Board members Jamie Fitzpatrick and Brown and Business Manager Matt Angell attended. Dr. Brown was selected Chair for the coming year. Goals for the year were discussed. The following goals are brought to the Board for approval.

2019-2020 Personnel Subcommittee Goals

1. Assist Board with completion of the Superintendent's Evaluation ( last evaluation performed Sept/Oct 2018)
2. Review and update the District Job Description Manual
3. Create a standardized form for all exit interviews

4. Review policies in Part G (PERSONNEL) of the Policy Manual and forward recommendations to Policy committee

**Dr. Brown made a Motion to approve the following 2019-2020 Personnel Subcommittee Goals, seconded by Mr. Fitzpatrick.**

**Vote: All in Favor with a Roll Call vote.**

The next Personnel meeting is scheduled for September 11<sup>th</sup> at 5 pm in room 102 of the High School. Everyone is welcome to attend.

4.7 SST-No report

4.8 Seminary

4.9 Budget- Mr. Heath approached the podium saying that as both a School Board member and a delegate selected to represent the Budget Committee, he needs clarification on a situation related to the selection process of the new Kingston Budget Committee member recently chosen. Mr. Heath believes that the process done was in violation of RSA 671:33, Section 4, which states that the two people who represent the town of the person who vacated the position are the only ones that make the choice. This was violated when the At- large representative participated in the vote. It was a unanimous vote, but since it was done in violation, Mr. Heath would like direction and he has not brought this to the attention of the Budget Committee yet. He wants to comply with the law.

**Ms. Alessio made a Motion to direct Mr. Heath to bring the voting issue back to the Budget Committee, as they may have violated the law per RSA 671:33, Section 4, seconded by Chair Broderick.**

Discussion ensued.

**Vote: All in Favor with a Roll Call vote.**

5.0 Wellness-No report

5. **STUDENT COUNCIL REPRESENTATIVE REPORT**

Ms. Gillespie reported that this morning the Student Council had their summer meeting in their advisor, Ms. Boisvert's room. They met with representatives from the Booster Organization for an overview of the rules for Homecoming and things like that, mostly for the benefit of new Council members and the freshmen. There were introductions made to the new freshmen Council and then everyone created the stars that decorate the atrium with the names of incoming freshmen for the start of school.

6. **1<sup>st</sup> PUBLIC COMMENT**-None

7. **NEW BUSINESS**

- 7.1. Poland Field Trip-Mr. Angell asked for the Board's approval on the Germany and Poland field trip which is going to occur during the April vacation and it's going to be approximately 12 students and 2 chaperones that would attend the trip.

Ms. Alessio asked about the purpose of the trip, besides the travel.

Dr. Haynes responded that there is a new course that's going to be offered this year; it is going to be talking about Holocaust studies and this is tied directly to that. So, this is going to be a way to bolster the students' understanding by actually going to Auschwitz, to both of those places to see what happened there and in addition to broaden their experiences.

**Chair Broderick asked for a Motion to approve the Poland Field Trip, moved by Ms. Mahoney and seconded by Mr. Heath.**

**Vote: All in Favor with a Roll Call vote.**

- 7.2 District Lunch Prices- Mr. Angell presented his recommendation of a 25 cent increase for the 2019-20 lunch prices which have not been raised in 2 years.  
Discussion ensued.

**Chair Broderick asked for a Motion to approve the District Lunch prices, moved by Mr. Heath and seconded by Ms. Alessio.**

**Vote: All in Favor with a Roll Call vote.**

- 7.3 Tuition Rate for 2019-20- Mr. Angell presented the Tuition Rates based on the budget as it was calculated for year end.

<u>Tuition Rates</u>	<u>Elementary</u>	<u>Middle</u>	<u>High</u>
2018-2019 Adopted Rate	\$19,497.00	\$18,262.39	\$16,304.85
2019-2020	\$20,725.24	\$18,565.89	\$16,577.18
Adopted Budget Calculated Rate			

	<u>FY 2019-2020</u>
Fremont Contract Tuition	\$17,220.12
Capital Costs	\$ 2,586.87
Total	\$19,806.99

Special Education \$ 8,610.06

Discussion ensued.

**Chair Broderick asked for a Motion to approve the Tuition, moved by Ms. Mahoney and seconded by Mr. Heath.**

**Vote: All in Favor with a Roll Call vote.**

7.4 Heating Oil Contract- Mr. Angell informed the group that he researched oil prices and purchased 85,000 gallons for \$2.0358 from Dead River Oil Company..

8. **OLD BUSINESS**- None

9. 2<sup>nd</sup> Public Comment-None

10. **OTHER BUSINESS**

10.1 Next Meeting Agenda

Public Hearings for Climbing Wall  
Public Hearing for Seminary Trustees Donation

10.2 Announcements

10.2.1 The next Sanborn Regional School Board meeting will be held on Wednesday, September 4, 2019 from 6:00 pm 9:00 pm in the Library at Sanborn Regional High School to include a public hearing on accepting donations beginning at 7PM.

11. **NON-PUBLIC SESSION**- RSA 91-A: 3 II (c) (d)

**Motion made by Mr. Heath to enter into Non-Public Session at 6:40 pm, seconded by Ms. Mahoney. A Roll Call vote was held of all members present.**

**Vote: All in Favor**

12. **ADJOURNMENT**- Meeting adjourned 6:40 PM

Minutes Respectively Submitted by:

Phyllis Kennedy  
School Board Secretary

Minutes of the School Board meetings are unofficial until approved at a subsequent meeting of the School Board.

Continuing Public Next Page

**Sanborn Regional School Board Public Session  
Continuing Public Minutes  
August 21, 2019  
Kingston, NH**

The public meeting resumed at 7:00 PM with all School Board members present including Mr. Baker via remote connection.

**Ms. Alessio made a Motion to appoint Dr. Haynes as Interim Superintendent in Mr. Ambrose's absence, seconded by Ms. Mahoney.**

**Vote: All in Favor with a Roll Call vote.**

**Motion made by Chair Broderick to grant right to student, based upon specifics in the request, for a one year period. Transportation will be provided by parents unless required by the District. Motion seconded by Mr. Heath.**

**Vote: All in Favor with a Roll Call vote.**

**Motion by Chair Broderick to hire a one year interim Resource Officer moved by Mr. Heath and seconded by Dr. Brown. Mr. Fitzpatrick said there is no specific threat against the facilities that are driving this decision.**

**Vote: All in Favor with a Roll Call vote**

**At 7:10 pm, Mr. Broderick made a Motion to adjourn the School Board meeting seconded by Mr. Heath.**

**Vote: All in Favor with a Roll Call vote.**

Matt Angell, Recorder